



ONTARIO OCCUPATIONAL HEALTH NURSES ASSOCIATION

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PAT EWEN TRUST AS A CHARITABLE FOUNDATION

TRUSTEES: President, Ontario Occupational Health Nurses Association
Vice-President, Ontario Occupational Health Nurses Association
Secretary, Ontario Occupational Health Nurses Association

The trustees, according to OOHNA's Bylaws, Article V, Board of Directors, will change biennially.

PAT EWEN BURSARY FUND

PURPOSE: The purpose of the Pat Ewen Bursary Fund is to provide financial assistance to Registered Nurses who wish to further their education in Occupational Health. The principal balance of this fund is to remain intact, or as trust deems necessary to accomplish the above.

POLICY:

1. The bursary shall be administered by the OOHNA Board of Directors through the Executive Director. All monies received in the fund will be spent only for the purposes outlined in the trust document.
2. The total amount of the award shall not exceed \$2,600 per year, or as trust deems necessary.
3. Local Association donations will be gladly accepted to enhance fund capital
4. The bursary applicants will be considered twice a year and based on the following options:

i) Award two recipients (\$600.00 each) for full time or part-time study	\$1,200.00
ii) Award two recipients (\$400.00 each) to be applied to research and education exclusively	\$ 800.00
iii) Award up to \$200.00 to cover the difference between CNA and non-CNA member exam rates	<u>\$ 600.00</u>

TOTAL \$2,600.00

5. The bursary shall be awarded upon proof of successful completion of the academic endeavour.
 - i) Full-time/part-time study programme
 - ii) CNA Exam
 - iii) Research and Educational Seminars
6. Applications must be received by the Executive Director through the OOHNA office not later than June 30th and December 31st.
7. Granting of the bursaries is at the discretion of the Board of Directors of the Ontario Occupational Health Nurses Association.
8. The Executive Director will present the candidates for approval.

CONDITIONS OF APPLICATION:

The applicant must:

1. be a Registered Nurse
2. submit a brief statement outlining her/his purpose in undertaking the academic endeavour
3. submit a current resume
4. Provide proof of successful completion by submitting one of the following:
 - a) transcript (or photocopy of original transcript) of grade achieved in a study programme
 - b) proof of attendance at an educational seminar, research proposal, with costs
 - c) present research proposals with cost

SELECTION CRITERIA:

The criteria considered when selecting a recipient will include:

1. Certification in Occupational Health Nursing or currently working towards certification as an Occupational Health Nurse
2. Relevancy to occupational health
3. Academic standing
4. Leadership qualities

CONDITIONS FOR BURSARY AWARD:

1. The award is conditional on proof of successful completion of academic endeavour. Confirmation of attendance at an educational seminar.
2. The recipient will be encouraged to:
 - a) submit an article for possible publication in the OOHNA journal

or

- b) submit an abstract for possible presentation at OOHNA conference/workshop.
3. **A recipient may not apply for the Pat Ewen Bursary Fund for three years after receiving the award.**

THE PAT EWEN BURSARY FUND SELECTION COMMITTEE:

1. The Board of Directors and the Executive Director shall administer the Pat Ewen Bursary Fund
2. The Executive Director shall review all applications for the bursaries, and with the Board of Directors select the recipient in time to announce the recipient at the annual conference.
 - * In the event that a member of the Selection Committee applies for the bursary, they would have to excuse themselves from the Selection Committee process.

Revised: October 31, 2008
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